2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient:

Grievances handling mechanism is completely transparent. Starting of every semester all faculty members described the evaluation process of internal marks and external marks. Internal examination test schedules are prepared and communicated to student in advance. For proper conduction of test two invigilators are assigned in room and evaluation of answer sheet is done by concern subject faculty member with in three working days. Internal examination grievances are cleared by showing the corrected answer sheet to student. He/she many times have grievance after comparison with fellow student's answer sheet. This is satisfied by Evaluator/concerned faculty member by explaining the reason for difference of marks. Rules of entry and exit in exam hall are obeyed strictly so no point of grievance in this domain. Final sessional marks are uploaded to university portal and daily attendance also uploaded on university portal by concern subject faculty members. Detained list is prepared well in advance with a common criteria, if any grievance is observed in it, is resolved for medical reasons/emergency. For lab course Continuous assessment of every experiment is prepared by concern faculty member followed by viva voice and lab record.

For complete transparency and mall practice in semester Theory examination conducted by other center and for practical examination, university assigned an examiner from other college. University examination result may be challenged by scrutiny/re-evaluation. Form for scrutiny/re-evaluation is shared by the university after about a month from the result Declaration. Students having doubts in marks, fill this form with a nominal Exam fees. Scrutiny process is for checking of total marks and for any unchecked portion in the answer sheet whereas re-evaluation process (also known as challenge evaluation) is carried out by re-evaluation of answer sheet by another faculty member. This whole process is conducted in such a way so as the student gets updated result within the same semester; hence it is a time-bound process. Further, it is also efficient as its being done with honesty.