

**Minutes of 15th meeting of Governing Board & Advisory Council of
ITS Engineering College, Greater Noida
held on 22nd December, 2019**

The meeting of Governing Board & Advisory Council was held at COE Board Room, ITS Engineering College, Greater Noida on 22nd December, 2019 from 11:00 am onwards. Following members of the Governing Board & Advisory Council attended the meeting.

Present :

i.	Dr. Bhure Lal	Chairman
ii.	Dr. J.P. Gupta	Member
iii.	Shri. Sunil Kumar	Member
iv.	Prof. R. S. Agarwal	Member
v.	Dr. R.P. Chadha	Member
vi.	Shri. Sohil Chadha	Member
vii.	Shri. B.K. Arora	Member
viii.	Shri. Surinder Sood	Member
ix.	Dr. Sanjay Yadav	Director
x.	Dr. Gagandeep Arora	Faculty Member
xi.	Dr. Vikas Singh	Executive Director (Member Secretary - Ex-Officio)

Absent:

i.	Shri. Arpit Chadha	Member
ii.	Sh. S.N. Jha	Member (Retd. IAS) AICTE Nominee

Leave of absence was granted to the member not present.

Shri. Surinder Sood, Chief Administrator, of ITS-The Education Group, welcomed the Hon'ble Chairman and Members to the 15th Governing Board & Advisory Council meeting.

In his opening remarks the Chairman, Governing Board & Advisory Council, conveyed his satisfaction on the progress made in various fields and congratulated the good work done by the college during the period.

The Chairman then declared the meeting open for discussion and asked the Executive Director to initiate the proceeding of the meeting. The 'Agenda' for the meeting along with the 'Action taken Report' on the previous meeting were circulated in advance and were also placed on the table.

Signature
22/12/19.

i) **AGENDA ITEM NO. 1 :**

Confirmation of the Minutes of the Last Meeting:

As per Agenda item No. 1, the Director requested the members to approve the Minutes of the last meeting of the Governing Board & Advisory Council held on 23th December 2018.

After Some discussion on the Minutes and also on the 'Action taken Report', the minutes of the previous meeting were unanimously approved.

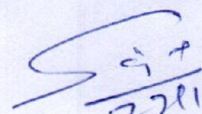
ii) **AGENDA ITEM NO. 2 :**

To apprise the members about the progress made since last meeting :

The Director ITS Engineering College made a detailed presentation covering progress made since last meeting on the following salient points:

- Academic results and University merit positions
- Faculty Strength
- Departmental & College Publications
- Guest Lectures, Conferences, Seminars, FDPs and Workshops organized
- Placement details of last academic session & progress of current academic session.
- Establishment of Incubation Centre supported by MSME, Govt. of India
- Entrepreneurial Initiative.
- Focus of Students' Projects.
- Strengthening ICT in college.
- Staff Development Program.
- Up gradation of Existing Lab Equipment's & working for New Labs.
- Co-curricular and Extra-Curricular Events.
- Work for Social Cause & Forthcoming Initiatives.

The achievements were appreciated, and the members expressed their satisfaction on the Academic progress and Academic initiatives taken since last meeting.


22/12/19.

AGENDA ITEM NO. 3:

iii) Ratification of Faculty Appointments:

The qualification, experiences and merit of each faculty was discussed and the appointments were unanimously ratified by the members. The list of faculty members appointed after the last meeting is attached as Annexure-1.

iv) AGENDA ITEM NO. 4:

Inviting suggestions on enrollment improvements.

The subject was discussed and following new initiatives were communicated to the members:-

- **Utilization of print media** both national and local in Hindi and English and also local electronic media TV channels to update all ongoing activities and achievements in the institute.
- **Highlighting faculty members achievements** at various forum.
- **Achievement of students in Industry** identifying and highlighting the same.
- **Strengthening sponsored projects** and showcasing the work to the outside world.
- **Interaction with the parents / guardians** accompanying the students on the day of registration and also giving them abroad overview through PPT presentation about the institute.
- **Concept of single occupancy and A/C rooms** for all students in the institute to make their stay more comfortable and enjoyable .
- **Inter house activities** are being conducted for the students to give them exposure to activities and inculcate in them a feeling of completions and togetherness which is of paramount important for the growth of students in any institute.
- **Creation of social media team:** To establish and online widespread presence a social media team has been created wherein focus through the digital platforms like Facebook, instagram, Google Ads and Youtube platforms are being utilized to generate leads for admissions with excellent result.
- **A facelift to canteen** is being given to the existing canteen which is always a favorite hangout zone for students where in a wide-ranging variety of snacks, fresh fruit juice and other fast food items like pizza, burgers, noodles are being made available. All the modern aesthetics with the comfort of students kept in mind in the renovation being planned.

Sgt
22/12/19

v) **AGENDA ITEM NO. 5**

Review of Academic Results & University Merit position:

A detailed review of last year Academic Result was done during the meeting.

The Members appreciated the progress made on the Academic Result and conveyed their full satisfaction on the initiative being taken by the college through new pedagogical concepts being adopted by the faculty resulting much improve results from last time.

vi) **AGENDA ITEM NO. 6:**

Discussion on the progress of NBA Accreditation.

The Director briefed the members that the college got NBA Accreditation for ECE for 3 years from 1st July 2017 to 30th June 2020 and is due for renewal this year before 30th June 2020. The department has already submitted its compliance report and is awaiting the visit of the inspecting team to complete the necessary procedural formalities for Accreditation.

He also apprised the members that the institute is following the OBE model and is also in the process of Accreditation of Computer Science and Engineering branch.

The members appreciated the efforts being put in by the college and conveyed that all out efforts should be made to get all the courses accredited before 2022 as advised by the AICTE.

vii) **AGENDA ITEM NO. 7:**

Review of initiative by the college in Innovation, Incubation and Entrepreneurship

The Director briefed the members about the progress in a detailed manner.

The members conveyed their appreciation on the **establishment of Business Incubation Centre under MSME**, GoI and also appreciated the college for the agreement done between the college and MSME for utilization of funds.

NewGen IEDC: The Director also briefed the members about the NewGen IEDC innovative project development status and also apprised them that all 12 selected projects have been completed within the defined timelines and the utilization for the funds of NewGen IEDC have already submitted to the DST. The selection for the second year NewGen IEDC project are in process and would be presented in upcoming advisory board meeting of NewGen IEDC.

Sanction of MSME technology business incubation: Members were briefed about the sanction of Business Incubation by MSME in December 2019 under which 10 innovative project would be granted Rs. 1.5 Lacs each for new business ideas.

Fund allocation for the incubation facility development: He also brought to the notice of members that MSME will also provide a grant of Rs. 1 crore for the development of incubation facilities in campus.

Release of fund under DST NIMAT project:In entrepreneurial training under DST NIMAT project a fund of Rs. 6 lacs has also been received to organize a EDP, TEDP and EAC for entrepreneurial development.

Establishment institute innovation cells:MHRD government of India has also established institute innovation cells to promote innovation and entrepreneurial in the campus which has been rated on the scale of 3 out of 5.

Weekend Hackathon: The Weekend Hackathon is an initiative by EDC ITS Engineering College which is organized every week in which students from different branches participate with their teams to provide solutions to problem statements related to industry. The ideas against the problems help in different competitions, new ideas for New-Gen IEDC, MSME, and different exhibitions.

The first edition of the Weekend Hackathon was organized in 2019. Till date 3 editions of Weekend Hackathon have been launched in which more than 100 students from different branches have participated and have provided more than 15 ideas.

NASA Human Exploration 2020:The college team got shortlisted in participated in the NASA Human Exploration Rover Challenge featuring an engineering design challenge to engage students worldwide in the next phase of human space exploration.

This event is all about making the most efficient lunar vehicle which is human-powered, foldable and should fit in a box of 5x5x5 feet.

viii) **AGENDA ITEM NO. 8:**

Teaching learning initiatives in the college.

The Subject was discussed and the board members were apprised of the progress and initiatives taken for ICT and online learning in the college: -

- **NPTEL MOOCs:**An extensive progress has been made in the NPTEL MOOCs on the online learning front wherein the faculty and students have

Sit
22/12/19.

participated in large numbers and constantly improved their performances and excelled in various courses that they have undertaken.

- **Conduct of Boot camp for students** - The institute is organizing boot camp since 2018 and with an objective to train students on their soft skills and aptitude which has resulted in higher number of placement in all branches. The boot camp makes students confident and increases their employability skills.

Monthly Faculty Colloquium: The monthly faculty colloquium has been started for all the faculty members to enhance their professional development significant impact of leadership and job satisfaction. These colloquiums are scheduled twice monthly department wise which is resulting in sharing of good knowledge content through this interactive platform.

- **Anti-plagiarism tool-** To Promote academic integrity and prevention of plagiarism in the institution and anti-plagiarism tool by the name of Checkforplag has been purchased for higher year for user which will assist our department and faculty in check in the plagiarism percentage before being submitted. Non compliance of the regulations is leading to In regulation withdrawal of report to cancellation of admission.

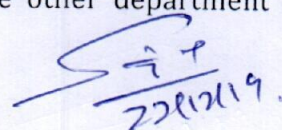
- **E-consortium** - The Director also apprised the members that Dr. A.P.J. Abdul Kalam Technical University (AKTU) has launched E-consortium facility for all the students on a minimal amount of Rs.700/- to be paid by the students to avail the facility of accessing journals, books and other research material on their personal computers or phones with content from over nine leading publishers of research books and journals and access to over 10,000 books and 5000 journals of engineering, management, applied sciences and pharmacy.

ix) **AGENDA ITEM NO. 9 :**

Discussion on strengthening and capitalizing the benefits of industrial collaborations.

The subject was discussed and following undermentioned updates were communicated to the board members.

Faculty industrial connect: Mechanical Engineering department has taken a lead by motivating the faculty members to update their technical knowledge through the industrial exposure through 1-2 weeks in various domains, similar effort also made by the other department for such industrial exposure to their faculty.


22/12/19.

This industrial connect is leading to enhancement of the knowledge of the faculty resulting in better placement of their students because of the understanding of the industries requirement.

Establishment of BMW Centre of Excellence by Mechanical

Department: ITS Engineering College Gr. Noida in collaboration with BMW has create a technical marvel in form of "Centre of Excellence". Skill Next - a skilling initiative by BMW to providean essential exposure of modern manufacturing culture to young engineers, and an opportunity for engineering students to get hand-on training on advanced technologies of BMW engine and transmission. The state-of-the-art training unit, including the BMW Twin Power Turbo in-line 4-cylinder diesel engine and the BMW eight-speed steptronic automatic transmission, will serve as a valuable learning tool for students.

x) **AGENDA ITEM NO. 10 :**

Improvement of IT infrastructure for the current academic session

To improve the existing IT infrastructure in the institute an amount of Rs. 10 lacs has been spend for purchasing new servers and in upgradation of the existing IT Network and infrastructure.

The main IT infrastructure purchases Dynamic host configuration protocol server, ORION, Domain controller server and improvement of the existing library and APO server.

This upgradation of the IT infrastructure through these newly purchased servers has ensured a systemize IP protocol segment there by ensuring that the entire IT setup is fully secured and accessible segment wise.

The Domain server: The Domain server purchased has ensured a better user satisfaction by providing real time inputs solutions with centralized management client system.

Orion Customization application:The purchase of the Orion server has ensured that all manual activities involving day to day purchases with inventory management has now became more organized with the complete data of purchases and assets available as a back on the server.

S. P.
22/12/19.

Upgradation of existing servers: The existing APO and library servers has been updated to provide better working result by providing more space and speed leading to more client satisfaction.

Zoho Books a user friendly account software has been procured which has made the accounting system more user friendly and also accessible to the students. The students can now make online fee payments from a single platform and receive professional invoices and payments receipts on their mail. Through the Auto tracker mails are being sent to follow up the dues of the students thereby making the fee deposition more structured.

Network infrastructure upgradation: To improve the speed of all the user the network infrastructure has been upgraded with more branded equipment there by leading to higher client satisfaction.

xi) AGENDA ITEM NO. 11:

Seeking members' advice on existing PEOs & PSOs

The institute has made a deliberate effort to establish the gaps existing between the existing university curriculum and the current industry requirement and the PSOs and PEOs as per the guidelines issued by NBA which would result in better placement opportunities, improved technical skills and opening further avenues for pursuing higher education for our students.

The members conveyed that these efforts should continue which will also help in NBA Accreditation.

xii) AGENDA ITEM NO. 12:

Corporate Social Responsibility:

Important activities conducted for corporate social responsibility

The Director apprised the members in detail about the various CSR Initiatives by the college such as Swachh Bharat Abhiyan, Unnat Bharat Abhiyan, Blood donation camp and Dental camp held during the current year by the institutions.

Unnat Bharat Abhiyan - 2019 - The college has adopted five villages in its proximity named as Atta Gujran, Kondli Khadar, Nawada, Pali and Shafipur faculty and students have organize and conducted various house hold surveys and also organized awareness program about population control, water conservation.

S.P.
22/12/19.

Blood Donation Camp: 2019 – A blood donation camp was organized by Rotary Club Blood Donation Camp and faculty members, management and students showed enthusiasm and donated for the blood bank towards the same.

Dental Camp – 2019– A Dental camp was held at Sadarpur village, Noida in 2019 wherein the patients were screened and basic treatment like Scaling, Filling, Extraction was provided at campsite in the state of the art Mobile dental van of the ITS the Education Group.

xiii) **AGENDA ITEM NO. 13:**
Student facilities & events

- **Celebrations of all important days in a year:** A new initiative of celebrating of all the important days in the institute has commenced which is celebrated with the presence of maximum students and faculty and organizing of program which communicate the importance of the day week celebration.
- **Single window system for students:** To minimize the movement of student for query resolutions through the APO the online mode of interactive functioning has been started which is yielding excellent result.

All the certificate related to students are now issued online, queries of students resolved through grievance module and all type of refund/ adjustment are processed through Google form online without the students having to visit the APO for such requirement.

xiv) **AGENDA ITEM NO. 14:**

AWARDS AND RECOGNITION BY THE INSITUTE:

The Director apprised the board members of the achievements of the students in national and international competition both in the field of science and technology and sports.

Science and technology: The students of the College have been participating in different competitions at national and international levels and have achieved many awards in the field of science and technology at different forums both at the University and other national level competition. Details of some of the competitions where our students are excelled is given below.

Sgt
22/12/19

1. Grid Tech 2019
2. IIT MandiRobo-Games 2019
3. KAPPTeCKalam Annual Project and Poster Technical Competition - 2019, Cognizance 2019, IIT Roorkee
4. National Level Engineering Project Competition, Pune 2018
5. Smart India Hackathon 2019
6. Dr. Kalam Startup Parikrama-Edition 25
7. Himalyan Startup Trek 2019
8. IIT Mandi, Dr. Kalam Startup Parikrama-Edition 29
9. Dr. Kalam Startup Parikrama-Edition 30
10. Dr. Abdul Kalam Technical, literay and Managament Fest 2019
11. NASA Human Exploration Challenge, Virtual Level.

Sports:

Students of college have proved their mettle not just in academics but in Sports as well by achieving the first position in Kabaddi at AKTU ZONAL Level 2019-20.

Other Awards by the Institutions:

- The College received "CSR Excellence in Education Award" from Competition Success review on 21st April 2019.
- "Effective Practices for Incubation Center by Engineering College" award by elets during 14th World Education Summit, 2019 on 9-10th August, 2019.

xv) **AGENDA ITEM NO. 15:**

Placement Activities:

The details of the various placement activities for the entire period was apprised by the Director in his presentation. The efforts of placement were appreciated by all the Members.

xvi) **AGENDA ITEM NO. 16:**

Approval for extension of infrastructure for next academic session:

The program for infrastructure extension for next academic session was discussed and approved after deliberations.

xvii) **AGENDA ITEM NO. 17:**

Annual Budget & Approval for current academic session:

The annual budget for the current academic session was put up for the approval by the BOG. The members discussed and approved the budget.

S. P.
22/12/19.

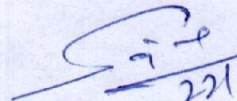
In his concluding address the Chairman said that focus should be on quality. Further he expressed satisfaction for the positive improvements seen in last one year and appreciated the Governing Board & Advisory Council Members for their contribution and valuable suggestions.

There being no further points, the Director thanked Chairman and other members for sparing their valuable time and for useful deliberations.

Vote of Thanks - The meeting ended with a Vote of thanks to the Chairman and members of Governing Board & Advisory Council Members given by Shri. Surinder Sood, Member.

Date : 22nd December, 2019

Place : Greater Noida


22/12/19
(Dr. Sanjay Yadav)
Director

**Minutes of 14th meeting of Governing Board & Advisory Council of
ITS Engineering College, Greater Noida
held on 23rd December, 2018**

The meeting of Governing Board & Advisory Council was held at COE Board Room, ITS Engineering College, Greater Noida on 23rd December 2018 from 11:00 am onwards. Following members of the Governing Board & Advisory Council attended the meeting.

Present:

i.	Dr. Bhure Lal	Chairman
ii.	Dr. J.P. Gupta	Member
iii.	Shri. Sunil Kumar	Member
iv.	Prof. R. S. Agarwal	Member
v.	Dr. R.P. Chadha	Member
vi.	Shri. Sohil Chadha	Member
vii.	Shri. B.K. Arora	Member
viii.	Shri. Surinder Sood	Member
ix.	Dr. Sanjay Yadav	Director
x.	Dr. Gagandeep Arora	Faculty Member
xi.	Dr. Vikas Singh	Executive Director (Member Secretary - Ex-Officio)

Absent:

i.	Shri. Arpit Chadha	Member
ii.	Sh. S.N. Jha	Member (Retd. IAS) AICTE Nominee

Leave of absence was granted to the member not present.

Shri. Surinder Sood, Chief Administrator, of ITS-The Education Group, welcomed the Hon'ble Chairman and Members to the 14th Governing Board & Advisory Council meeting.

Shri Sood informed the board about the sad demise of Dr. D.V.Singh & Dr. R.B.L.Goswami since the last meeting.

In his opening remarks the Chairman, Governing Board & Advisory Council express his grief over the death of the board members and ask the board to observe one minute silence in respect of the depart souls.

Chairman conveyed his satisfaction on the progress made in various fields and congratulated the good work done by the college during the period.

Sit
23/12/18

The Chairman then declared the meeting open for discussion and asked the Director to initiate the proceeding of the meeting. The 'Agenda' for the meeting along with the 'Action taken Report' on the previous meeting were circulated in advance and were also placed on the table.

i) **AGENDA ITEM NO. 1:**

Confirmation of the Minutes of the Last Meeting:

As per Agenda item No. 1, the Executive Director requested the members to approve the Minutes of the last meeting of the Governing Board & Advisory Council held on 10th December 2017.

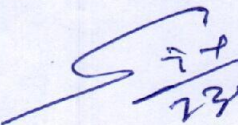
After some discussion on the Minutes and also on the 'Action taken Report', the minutes of the previous meeting were unanimously approved.

ii) **AGENDA ITEM NO. 2:**

To apprise the members about the progress made since last meeting:

The Executive Director made a detailed presentation covering progress made since last meeting on the following salient points:

- Academic results and University merit positions
- Faculty Strength
- Departmental & College Publications
- Guest Lectures, Conferences, Seminars, FDPs and Workshops organized
- Placement details of last academic session & progress of current academic session
- Establishment of Incubation Centre supported by MSME, Govt. of India
- Entrepreneurial Initiative
- Focus of Students' Projects
- Strengthening ICT in college
- Staff Development Program
- Up gradation of Existing Lab Equipment's & working for New Labs
- Co-curricular and Extra-Curricular Events
- Work for Social Cause & Forthcoming Initiatives


23/12/18

The achievements were appreciated, and the members expressed their satisfaction on the Academic progress and Academic initiatives taken since the last meeting.

AGENDA ITEM NO. 3 :

Ratification of Faculty Appointments:

The qualification, experiences and merit of each faculty was discussed and the appointments were unanimously ratified by the members. list of all faculty members appointed after the last meeting is attached as Annexure-2.

iii) **AGENDA ITEM NO. 4 :**

Placement Activities:

The Director through his presentation, apprised all board members about the details of the various placement activities. He also shared that to increase the opportunities for Civil branch students, one member of CRC was sent to Amaravati, the new capital of Andhra Pradesh. The efforts of placement were appreciated by all the Members.

iv) **AGENDA ITEM NO. 5 :**

Inviting suggestions on enrollment improvements.

And measures taken to improve enrolment of students:

The Executive Director informed about the new initiatives taken for admissions:

- **To digitize the process of admissions** the institute has partnered with No Papers Forms an online cloud base platform to manage end to end enrollment with transparency and easy adaptability.
- **Third party lead generation:** To improve the chances of conversion of admissions into enrollment the institute has tied up with Third Party Lead Generation - Collegeduniya, Shiskha and Career 360 degree to provide authentic leads fructifying into improvement of the admission ratio.

The board members offered the following suggestions

- **Digital and social media platforms:** BOG emphasized on the importance of branding and extensive focus of the digital and social media platforms.

S 27
23/12/18

- **Print and electronic media:** BOG members advised to have more presence of the institution through print and electronic media platforms for brand establishment of ITS Engineering College.
- **Faculty achievements:** Highlighting achievements of faculty members at various forum
- **Student achievement in Industry:** Identifying the achievement of students at the industry forum and highlighting the same.
- **Sponsored projects** and showcasing the work to the outside world.
- **Interaction with parents during orientation:** Accompanying the students on the day of registration and an brief introduction of the institute through a PPT presentation.

v) **AGENDA ITEM NO. 6:**

Review of Academic Results & University Merit position:

A detailed review of last year Academic Result was done during the meeting.

The Member appreciated the progress made on the Academic Result. The members conveyed their full satisfaction on the initiative taken by the college to improve results.

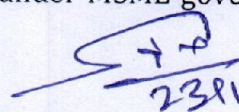
vi) **AGENDA ITEM NO. 7:**

Review of initiative by the college in Innovation, Incubation and Entrepreneur.

The Executive Director briefed the members about sanction of NewGen IEDC by Department of Science & Technology Government of India to promote enterprise and innovation under this scheme government sanction 2.87 Crore fund for the five year scheme and the first year fund of Rs. 60 lacks credited to the college account. From this fund an incubation facility is developed in a college campus and 12 innovative project selected for funding to develop POC. Rs. 2,50, 000 sanction to each project in January 2019.

Established of institute innovation cells: MHRD government of India has established Institute Innovation Cell in the institute to promote innovation and entrepreneurial in the campus and also rated institute innovation cell with 3 star out of 5.

Establishment of Business Incubation Centre under MSME government: The members conveyed their appreciation on the establishment of Business Incubation Centre under MSME government of


23/12/18

India and also appreciated the agreement done between the college and MSME for utilization of funds and conveyed that these types of efforts will definitely help the faculties and students in enhancing their knowledge.

Entrepreneurial training under DST NIMAT project: In continuation with our experience in entrepreneurial training under DST NIMAT project a fund of Rs. 9, 80, 000 sanction to organize a EDP, WEDP, FDP and EAC for entrepreneurial development.

vii) **AGENDA ITEM NO. 8:**

Compulsory MOOCs for faculty members: The Executive Director apprised the board members that henceforth all the departments have instructed their faculty members to do at least one course from NPTEL, Coursera, Edx every year.

viii) **AGENDA ITEM NO. 9:**

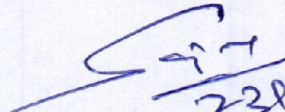
- **Boot camps:** By training department, the institute has taken initiative of organizing boot camps with an objective to train students on their soft skills and aptitude. This will make students confident and thereby improve and increase their employability.

ix) **AGENDA ITEM NO. 10:**

Implementation of ERP - The Executive Director informed members that in order to have visibility of information and increase efficiency of operations, the college has procured an ERP system from Cloud Next Vision (CNV Labs & Technologies Pvt Ltd). For this, multiple agencies having experiences in ERP domain were called for making presentation and after three rounds of presentations and discussions between three different vendors. I-Cloud next vision has been approved, based on their module coverage, suitability of data conversion, ease of operations with multiple module availability.

The modules covered under this ERP are:

- Student
- Employee
- Course
- Timetable
- Leave Management
- Biometric Attendance
- Assignments


23/11/18

- Performances
- Reports
- Grievance Complaint
- Circular
- Hostel
- Examinations

The Executive Director further apprised the members that the ERP has become operational from July 2018.

- **Human Resource Management System (HR-One):** A software HR One has been purchased to manage day-to-day activities of HR with automation. The purchase has ensured the availability of the employee data round the clock on the click of the button. Performance appraisal, asst management and recruitment are other facets on which we have started working and positive result started coming.

x) **AGENDA ITEM NO. 11:**

Steps on strengthening and capitalizing the benefits of industrial collaborations.

- Faculty to learn from industry.
- Study the problem in industry and then come out with the appropriate solutions.
- Various tie-up with industry were made.
- The Executive approved to enhance and improve the pedagogical skills of faculty members that faculty members effort has been made by the faculty members through adequate industrial exposure of minimum 1-2 week. College faculty members without industry experience were instructed to undergo an industry exposes internship of minimum 1 to 2 weeks.

xi) **AGENDA ITEM NO. 12:**

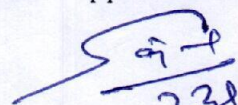
Approval for extension of infrastructure for next academic session:

The program for infrastructure extension for next academic session was discussed and approved after deliberations.

xii) **AGENDA ITEM NO. 13:**

Departmental Budget & Approval for current academic session:

The annual budget for the current academic session was put up for the approval by the BOG. The members discussed and approved the budget.


23/12/18

xiii) **AGENDA ITEM NO. 14:**

Any other matter with a permission of the Chair:

Achievements in sports were also updated by the Directors to the concerned board members:

- **Achievement in sports:** Students of the institute have proved their mettle not just in academics but in Sports as well. In the year 2018-19 the students stood as Winner at AKTU ZONAL Level in various sports like Chess (Girls) and Shotput c(Boys). Also, in team event, our Volleyball team stood Runner-up.

Concluding Address by the Chairman:


In his concluding address the Chairman said that focus should be on quality. Further he expressed satisfaction for the positive improvements seen in last one year and appreciated the Governing Board & Advisory Council Members for their contribution and valuable suggestions.

There being no further points, the Director thanked Chairman and other members for sparing their valuable time and for useful deliberations.

Vote of Thanks - The meeting ended with a Vote of thanks to the Chairman and members of Governing Board & Advisory Council Members given by Shri. Surinder Sood, Member.

Date : 23rd December, 2018

Place : Greater Noida


(Dr. Sanjay Yadav)
Director

**Minutes of 13th meeting of Governing Board & Advisory Council of
ITS Engineering College, Greater Noida
held on 10th December, 2017**

The meeting of Governing Board & Advisory Council was held at COE Board Room, ITS Engineering College, Greater Noida on 10th December, 2017 from 11:00 am onwards. Following members of the Governing Board & Advisory Council attended the meeting.

Present :

i.	Dr. Bhure Lal	Chairman
ii.	Dr. J.P. Gupta	Member
iii.	Shri. Sunil Kumar	Member
iv.	Prof. R. S. Agarwal	Member
v.	Dr. R.P. Chadha	Member
vi.	Shri. Sohil Chadha	Member
vii.	Shri. Arpit Chadha	Member
viii.	Shri. B.K. Arora	Member
ix.	Shri. Surinder Sood	Member
x.	Dr. Sanjay Yadav	Special Invitee, Faculty Member
xi.	Dr. Gagandeep Arora	Faculty Member
xii.	Dr. Vineet Kansal	Director (Member Secretary - Ex-Officio)

Absent:

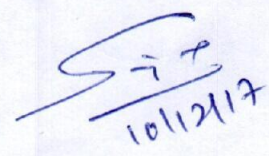
i.	Sh. S.N. Jha	Member (Retd. IAS) AICTE Nominee
ii.	Dr. D.V. Singh	Member
iii.	Dr. R. B. L. Goswami	Member

Leave of absence was granted to the member not present.

Shri. Surinder Sood, Chief Administrator, of ITS-The Education Group, welcomed the Hon'ble Chairman and Members to the 13th Governing Board & Advisory Council meeting.

In his opening remarks the Chairman, Governing Board & Advisory Council, conveyed his satisfaction on the progress made in various fields and congratulated the good work done by the college during the period.

The Chairman then declared the meeting open for discussion and asked the Director to initiate the proceeding of the meeting. The 'Agenda' for the meeting along with the 'Action taken Report' on the previous meeting were circulated in advance and were also placed on the table.


10/12/17

i) **AGENDA ITEM NO. 1 :**

Confirmation of the Minutes of the Last Meeting:

As per Agenda item No. 1, the Director requested the members to approve the Minutes of the last meeting of the Governing Board & Advisory Council held on 18th December 2016.

After Some discussion on the Minutes and also on the 'Action taken Report', the minutes of the previous meeting were unanimously approved.

ii) **AGENDA ITEM NO. 2 :**

To apprise the members about the progress made since last meeting:

The Director ITS Engineering College made a detailed presentation covering progress made since last meeting on the following salient points:

- Academic results and University merit positions
- Faculty Strength
- Departmental & College Publications
- Guest Lectures, Conferences, Seminars, FDPs and Workshops organized
- Placement details of last academic session & progress of current academic session
- NBA Accreditation Progress made so far.
- Establishment of Incubation Centre supported by MSME, Govt. of India
- Entrepreneurial Initiative
- Focus of Students' Projects
- Strengthening ICT in college
- Staff Development Program
- Up gradation of Existing Lab Equipment's & plan for New Labs
- Co-curricular and Extra-Curricula Activities & Events
- Work for Social Cause & Forthcoming Initiatives

The achievements were appreciated and the members expressed their satisfaction on the Academic progress and Academic initiative taken since last meeting.

SAT
10/12/17

iii) **AGENDA ITEM NO. 3 :**
Ratification of Faculty Appointments:

The qualification, experiences and merit of each faculty was discussed and the appointments were unanimously ratified by the members. The list of faculty members appointed after the last meeting is attached as Annexure-1.

iv) **AGENDA ITEM NO. 4 :**
Placement Activities:

The details of the various placement activities for the entire period was apprised by the Director in his presentation. The efforts of placement were appreciated by all the Members.

v) **AGENDA ITEM NO. 5 :**
Inviting suggestions on enrollment improvements.

The subject was discussed and following suggestions were put forward:-

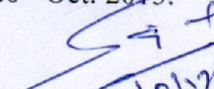
- Focus to be given on digital media presence of the college.
- BOG members were requested to write about Education in news paper referring ITS Engineering College.
- Highlighting faculty members achievements at various forum
- Identifying the achievement of students in Industry and highlighting the same.
- Strengthening sponsored projects and showcasing the work to the outside world.
- Interaction over the lunch with the parents / guardians accompanying the students on the day of registration and give PPT presentation.
- Highlighting hostel accommodation in detail to the parents and guardian.

vi) **AGENDA ITEM NO. 6**
Review of Academic Results & University Merit position:

A detailed review of last year Academic Result was done during the meeting. The Member appreciated the progress made on the Academic Result. The members conveyed their satisfaction on the initiative taken by the college to improve results.

vii) **AGENDA ITEM NO. 7 :**
Discussion on the progress of NBA Accreditation.

The Director briefed the members that the college got NBA Accreditation for ECE, Detailed reports have been submitted online on 26th Oct. 2015.


10/12/17

In addition, as advised by NBA team in their report, a meeting was held to redesign the stakeholder feedback form and PEOs were amended. The members appreciated the efforts being put up by the college and conveyed that such type of accreditations will enhance the image of the college.

viii) **AGENDA ITEM NO. 8 :**

Review of initiative by the college in Innovation, Incubation and Entrepreneurship.

The Director briefed the members about the progress on the above in detail.

The members conveyed their appreciation on the establishment of Business Incubation Centre under MSME, GoI. They also appreciated the agreement done between the college and MSME for utilization of funds and conveyed that these type of efforts will definitely help the faculties and students in enhancing their knowledge.

The members also expressed their happiness with our experience in entrepreneurial training under DST NIMAT project and Rs. 3.5 lacks sanction to organize a FDP and EAC for entrepreneurial development.

ix) **AGENDA ITEM NO. 9 :**

Review of ICT and Online learning initiations in the college.

The Subject was discussed and following suggestions were put-up:-

- The teachers must enroll one course from MOOCs. This is to be made compulsory requirement before teaching the course in the semester.
- Students should be encouraged for learning from MOOCs. Such as NPTEL, Edx, Coursera.
- Dr.J.P.Gupta suggested that e-learning needs to be further strengthened.
- Online content development should be encouraged.

x) **AGENDA ITEM NO. 10 :**

Discussion on strengthening and capitalizing the benefits of industrial collaborations.

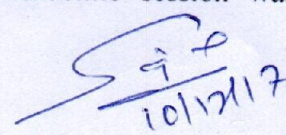
The subject was discussed and following suggestions emerged:

- Faculty to learn from industry.
- Study the problem in industry and then propose the appropriate solutions.

xi) **AGENDA ITEM NO. 11 :**

Approval for extension of infrastructure for next academic session:

The program for infrastructure extension for next academic session was discussed and approved after deliberations.

A handwritten signature in blue ink, followed by the date '10/12/17' written below it.

xii) **AGENDA ITEM NO. 12 :**
Departmental Budget & Approval for current academic session:

The department budget approval for the current academic session was put up for the approval by the BOG. The members discussed and approved the budget.

xiii) **AGENDA ITEM NO. 13 :**

Students of ITS Engineering College have proved their mettle not just in academics but in Sports as well. In the year 2017-18 the students won at AKTU ZONAL Level in various sports like Table Tennis, Chess and Long jump, Mohit Joshi won the AKTU STATE Level Table Tennis Singles title.

Concluding Address by the Chairman:

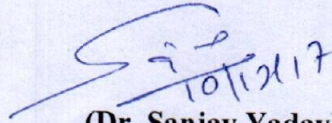
In his concluding address the Chairman said that focus should be on quality. The quality of education must not be compromised & college should work for creating quality engineers. Start-up by the college students should be given encouragement. Further he expressed satisfaction for the positive improvements seen in last one year and appreciated the Governing Board & Advisory Council Members for their contribution and valuable suggestions.

There being no further points, the Director thanked Chairman and other members for sparing their valuable time and for useful deliberations.

Vote of Thanks - The meeting ended with a Vote of thanks to the Chairman and members of Governing Board & Advisory Council Members given by Shri. Surinder Sood, Member.

Date : 10th December, 2017

Place : Greater Noida


(Dr. Sanjay Yadav)
Registrar