

MINUTES OF MEETING

MEMBERS : DIRECTOR, HEAD OF DEPARTMENTS & MEMBERS OF ANTI RAGGING SQUAD

VENUE : CRC BOARD ROOM

DATE : 13TH SEPTEMBER, 2022

TIME : 12.30 P.M.

PRESENT:

- | | | |
|----------------------|---|--|
| 1. Dr. Mayank Garg | : | Director |
| 2. Dr. Sanjay Yadav | : | Head(ME& CE),Chairman-Anti Ragging Squad |
| 3. Dr. Ashish Kumar | : | Head, CSE |
| 4. Dr. Monika Jain | : | Head, ECE & EEE |
| 5. Dr. Sunita Shukla | : | Head, MBA |
| 6. Dr. O.P.Chaudhary | : | Head, ASH |

| Sl.No. | Issue/Area of concern | Responsibility / Follow-up | Remark/ Target date |
|--------|--|--------------------------------------|--|
| 1. | <p>Anti Ragging Duty :</p> <p>1. Faculties from all departments have been assigned anti-ragging duty from 19 September, 2022-18 October, 2022.</p> <p>2. To ensure effective and round the clock vigilance the duties have been divided into three shifts: (a) Day Duty (9.00 A.M-6.00 P.M) (b) Evening Shift (6.00 P.M- 10 P.M) (c) Night Shift (10.00 P.M-6.00 A.M).</p> <p>3. On holidays the duties have been assigned to faculties in two shifts. (a) 9.00 A.M-6.00 P.M (b) 6.00 P.M-9.00 P.M.</p> | Concerned faculty/Head of Department | 19.09.2022-18.10.2022 |
| 2 | <p>Compensatory off:</p> <p>1. 1 compensatory leave for 2 Evening duty (only for faculty residing outside the campus)</p> <p>2. 1 compensatory leave for 1 Night duty (only for faculty residing outside the campus).</p> <p>3. 1 compensatory leave for holiday duty (for all the assigned faculty)</p> | Head of Department | The faculty is suggested to avail the compensatory leave during the lean academic period only. |

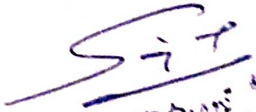
**I.T.S ENGINEERING COLLEGE
GREATER NOIDA
(A NAAC Accredited Engineering College)**

46, Knowledge Park-III, Greater Noida, Distt. Gautam Budhha Nagar (U.P.)

Ph: (0120) 2331024, Mob: 9990161722

E-mail: dean.sw.engg@its.edu.in

| | | | |
|-------------------|---|---|--|
| 3 | Recommended steps for effective monitoring: | | |
| | 1. Announcement about the adverse effects and serious consequences of ragging in individual classes. | HoDs of respective departments | |
| | 2. Taking necessary steps to curb ragging on individual floor during class hours. | | |
| | 3. Compliance of evening duty | | |
| | 4. "Nukkad Meeting" to sensitize the students about consequences of Ragging in the boys and girls hostel. | Chairman- Anti Ragging Squad | |
| | 5. Entry in Anti Ragging Duty Register | All the faculties performing anti ragging duties have to write their observation and comment in the Register for anti ragging duty available in HR office (Mr. Anuj) and Arjun Hostel. | |
| | 6. Canteen | During lunch hour at least two faculty members from the group should be available from 12.35 P.M- 1.30 P.M in the college canteen to avoid ragging .The Day in-charge as mentioned in the duty chart for respective dates are requested to take note of this. | |
| 7. Surprise Visit | HoDs residing in Greater Noida are requested to make surprise visit in Hostel and college campus to ensure the compliance of the assigned duties. In case of discrepancy, they are requested to contact Dr. Sanjay Yadav. | | |


Dean (DSW)
I.T.S. Engineering College
Greater Noida