

DVV Clarification Information

Criterion 1: Feedback System

Key Indicator 1.4.1

MOM & Action Taken Report (2022-2023)

Sr.No.	Department	Page No.
1.	Computer Science Engineering	1-9
2.	Electronics & Communication Engineering	10-18
3.	Civil Engineering	19-28
4.	Mechanical Engineering	29-36
5.	Master of Business Administration	37-45



I.T.S Engineering College

A unit of Durga Charitable Society

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Department of Computer Science Engineering

MOM & Action Taken Report on Curriculum Feedback

2022-23

Department of Computer Science and Engineering

Dated: 2/8/2022

NOTICE

Dear All

Following faculty members are requested to join for a meeting on **3/8/2022** in **Room No. 130** at **3:20 PM** to discuss the **gaps in the syllabus identified** by them and steps to be taken to rectify these gaps.

You are requested to make it convenient to attend the above meeting. The list of faculty members is attached herewith

1	Dr. Ashish Kumar
2	Mr. Arun Kumar
3	Dr. Kuldeep Malik
4	Mr. Yogesh Sharma
5	Mr. Aditya Tyagi
6	Mrs. Vasudha Arora
7	Mr. Prashant Kumar
8	Mr. Tarun Chugh
9	Mr. Abhishek Shivhare
10	Mr. Devesh Garg
11	Ms. Akansha Sharma
12	Ms. Varsha Kumari Singh
13	Mr. Manik Chandra Pandey
14	Mrs. Vrinda Sachadeva
15	Mr. Mayank Raj
16	Mrs. Rakhi
17	Ms. Shailja Varshneya

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Head of Department

Dr. Ashish Kumar
I.T.S. Engineering College

Department of Computer Science and Engineering

Dated: 5/8/2022

Minutes Of Meeting

Subject: To discuss the syllabus curriculum of the university for the academic year 2021-23

Members: HOD CSE, Faculty Members

Venue: Room No. 130

Date: 3/8/2022

Time: 3:30 P.M.

PRESENT FACULTY MEMBERS

1	Dr. Ashish Kumar
2	Mr. Arun Kumar
3	Dr. Kuldeep Malik
4	Mr. Yogesh Sharma
5	Mr. Aditya Tyagi
6	Mrs. Vasudha Arora
7	Mr. Prashant Kumar
8	Mr. Tarun Chugh
9	Mr. Abhishek Shiyhare
10	Mr. Devesh Garg
11	Ms. Akansha Sharma
12	Ms. Varsha Kumari Singh
13	Mr. Manik Chandra Pandey
14	Mrs. Vrinda Sachadeva
15	Mr. Mayank Raj
16	Mrs. Rakhi
17	Ms. Shailja Varshneya

Summary of Meeting

- 1) Discussion held on 2nd year, 3rd year and 4th year syllabus and few gaps were identified on various subjects.
- 2) Create the virtual class room for each section in Google Class room.
- 3) Webinar and workshop on modern technology to be planned. *especially on data science*

Am
Head of Department
HOD - CSE
I.T.S. Engineering College

DEPARTMENT OF CSE

Action Taken Report on Curriculum Feedback (2022-2023)

Introduction: The Feedback System in an institution plays a significant role in improving the effectiveness of any Teaching-Learning-Evaluation process and development of an Institution as a whole. With this objective in mind, the institution has been, over the years, working on effective Feedback System by obtaining Feedback from its major stakeholders:

1. Alumni
2. Employer
3. Student
4. Industry Expert
5. Faculty

Feedback Process: Obtaining the feedback from stakeholders, is a continuous process which involves the following phases;

1.Design Forms: Designing the forms in a manner to capture the data relevant to Feedback Analysis, is one of the first and most important steps in the process. This step is a re-occurring process, which includes revising the Feedback forms from time and again, so as to accommodate the changing needs of the Teaching-Learning and Evaluation Process. In the past few years, the forms have undergone many changes in the type and number of questions for the same reason. And in the years to come the design of form will undergo further changes.

2.Distribute/Collect: The form (Google Link) is distributed to different stakeholders. The data thus collected is analysed and important suggestions are noted.

3.Action Initiated: The analysis report and the suggestions are discussed with the respective departments and faculty members are instructed to take appropriate Action

4.Preparation of ATR: The recommendations implemented are noted in the form of Action Taken Report.


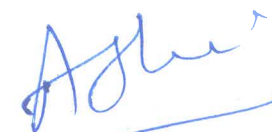

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Table-5: Action Taken Report on Faculty Feedback

Session: 2022-23

S.No.	Course Name	Course Code	Sem	Gap identified if any (As per syllabus or industry requirements)	Proposed Action Taken/ Coverage Beyond Syllabus
1	DATA STRUCTURE	KCS-301	3	Understanding of Trees is require to form Graph	Taught Tree before discussing Graph
2	COMPUTER ORGANIZATION & ARCHITECTURE	KCS 302	3	Associative memory is not part of syllabus understanding and implementation of associative mapping of Cache Memory is important.	Taught Associative memory before discussion of associative mapping of Cache memory.
3	DESIGN AND ANALYSIS OF ALGORITHM	KCS-503	5	Some additional problems on dynamic programming, backtracking and greedy approach must be included.	Faculty members teaching subject will be covering these topics in class for basic understanding of the students
4	WEB DESIGNING	KCS-052	5	Lab must be provided in addition to the theory part for this subject. Also, inclusion of object oriented version of Java Script should be made part of the syllabus.	1. Practicals were conducted. 2. Object Oriented version of Java Script was taught in the class
5	MACHINE LEARNING	KCS-055	5	Machine Learning Lab is not covered in curriculum.	Workshop/seminar will be conducted for ML Tools.
6	Web Technology	KCS-602	6	Requirement of Swing based window applications and Client Sever based web as well as server applications to improve implementation level understanding of the course.	Instructor lead labs with the relevant assignments were conducted.
7	Operating System	KCS 401	4	Understanding of Process Scheduling is required to execute the lab programs, as all the initial programs are based on the process scheduling	Taught Process Scheduling (Unit 3) before Threads (Unit 2).
8	Python Programming	KNC-402	3	some industry oriented topics should be included in syllabus	Workshop on Python Programming


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Action Taken Report

Table-1: Action Taken Report on Alumni Feedback Form			Session: 2022-23
S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Project mentoring by Supervisor	1 . Followup about the project progress should be done by mentors from the students under him/her for the continuous monitoring of project. 2. Students should give atleast three progress presentation and report before external viva.	1 .followup have been taken by supervisor from the students under him/her and monitored the project progress at the end of every week . 2.Project guide take the presentation before schedule presentation by the project coordinator.
2	Irrelevant subjects should be removed.	Few subjects which are irrelevant for the course should not be part of our curriculum.	syllabus is decided by the university so we can not change but the suggestion is sent to the university.
3	Placement	More tie-ups is required with industry	MoU has been signed with some industry for Placement/ internship/Training/Expert Talk/Workshop/Industrial Visit for better learning and more are in process


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Table-2: Action Taken Report on Employer Feedback

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Communication Skills	Communication skills should be improved among students.	Various sessions from industry expert were arranged for improving communication skills. GD sessions were also organised.
2	knowledge adequacy	knowledge exchange activities should be initiated. Interaction of students with alumni is also required.	we have conducted an interaction session of students with alumni.
3	Planning and Organization Skills	Some activities should be organized which can improve Planning and Organizing skills .	Some webinars and wokshop were organised to address this issue.


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Table-3: Action Taken Report on Student Curriculum/Feedback

Session: 2022-23


S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Syllabus helps going for higher study.	1. Syllabus should be revised regularly and it should contain topics asked in GATE exams. 2. Areas of interest of the students should be identified. 3. Guest lectures and and GATE classes should be arranged.	1. Syllabus is decided by the university and we can not change it. 2. HOD was informed and faculty member were asked to identify the topics related to competitive exams 3. Based on the gaps identified by faculty members GATE classes should be conducted.
2	Inclusion of Modern and advanced topics in syllabus.	1. Syllabus should be revised every five years by the university, so that it remains contemporary. 2. Gaps should be identified in syllabus for inclusion of modern and advance topics.	1. Syllabus is decided by the university and we can not change it. 2. Departmental head was informed and faculty member were asked to identify gaps in syllabus. 3. Based on the gaps identified by faculty members, value-added courses were developed and conducted.
3	Syllabus is not industry oriented.	Some advanced workshop should be required to sharp skills. Like AI/ ML/Data analytics.	Expert talk and workshop on industry oriented technology technologies will be conducting.
4	Applicability (Applicable in the real life)	Syllabus should contain that contents which would helpful in real life applications.	Faculty members instructed to guide the students to make projects which included real life applications based on AI/ML, WEB DESIGNING, Gaming applications.

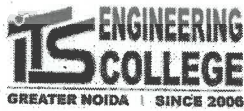
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(HOD, CSE)

Table-4: Action Taken Report on Industry Expert Feedback

Session: 2022-23

S.no.	Weak areas Identified	Feedback	Action Taken
1	AWS Cloud Development	AWS Cloud Computing should be included in curriculum.	AWS Academy Cloud Foundation Training has been organized by the college for the CSE students .
2	Java/Python/Machine Learning	Java/Machine learning can be included in curriculum as Python is already in curriculum.	Training has been organized by the college for the CSE students on Python/Java/C/C++.
3	Software Testing	Software testing is already included in curriculum.	Automated Software testing training has been organized by the college for the CSE students.
4	Cloud Computing/Data Science	Cloud Computing is already included in curriculum.	Workshop has been conducted on cloud Computing and data Science.


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Department of Electronics & Communication Engineering

MOM & Action Taken Report on Curriculum Feedback

2022-23

Department of Electronics & Communication Engineering

Ref No.: ITS/ECED/001/2022-23

Date: 29/08/2022

Notice

This is to inform you all that there will be a departmental meeting to be held on 31/08/2022 at 03:00 P.M. in Department CAD Lab within the order to discuss the feedback on curriculum given by concerned faculty members.

You all are required to go through previous syllabus and new referred syllabus in order to identify any gap as per GATE Syllabus or Industry Requirement, if any then will be discussed in meeting.


Dr. Monika Jain
(HOD ECED)

Head of Department
Electronics & Communication Engineering
I.T.S. Engineering College Greater Noida

CC to:

- 1) Director Office, ITS Engineering College, Greater Noida.
- 2) Dean Academics, ITS Engineering College, Greater Noida.
- 3) Dean Students Welfare, ITS Engineering College, Greater Noida.
- 4) All Department HOD's
- 5) Faculty of ECE Department.

Electronics and Communication Engineering Department

MINUTES OF MEETING

Meeting Date: 31/08/2022

Meeting Venue: Department CAD Lab

Meeting Time: 03:00 pm

Departmental faculty meeting held with all the concerned faculty members who teach in of ECE Department to discuss the feedback on curriculum suggested by AKTU from session 2022-23.

The following points were discussed in the meeting:

- There are certain theory subjects whose gaps are identified as per competitive exam and as per the industry need.
- Various Subjects are allotted to other department as per their requirement.
- The students will be allowed to choose amongst various open elective subjects and departmental elective subjects as per their area of interest.
- At least one Industrial Visit, Guest Lecture and workshop needed to be planned for the students.
- Hands on workshop/training on latest technology to be conducted.
- Motivate students to work on some good projects.
- The projects will be done by the final year students should be of high quality.
- IT/Soft-skills Training should be conducted for final year for better placement.

The gap identification and proposed action taken are given in next attached Sheet.



Head of Department
Electronics & Communication Engineering
I.T.S. Engineering College Greater Noida

Members Present

Dr. MONIKA JAIN- HOD – ECE 

Dr. SETU GARG – ASSOCIATE PROFESSOR -ECE 

Mr. PRABHAKAR SHARMA – A.P -ECE

Ms. MANJU SINGH – A.P -ECE 

Mr. AGHA ASIM HUSAIN – A.P -ECE 

Mr. RAKESH GARG – A.P -ASH 

Mr. NAVNEET KUMAR – A.P -ECE 

Mr. ADITYA DAYAL TYAGI – A.P -CSE 

Mr. SHAHID KHAN - A.P –ECE 

Ms. PRAGATI TRIPATHI – A.P - ECE 


Head of Department
Electronics & Communication Engineering
I.T.S Engineering College, Greater Noida

Faculty Feedback - 2022-23

Sr. No	Syllabus Issue Session	Branch/ Year	Subject Code	Subject Name	Faculty	Gap Identified if any (As per GATE Syllabus or Industry requirements)	Action Taken/Suggested
1	2022-23	ECE/3rd	KEC-063	Data Communication Network	Mr. Prabhakar Sharma	The subject Data Communication System should include some industry oriented topics like the network schemes used in industry.	Video has been identified based on latest network scheme and shown to students, Also talked to some industry experts for expert talk and industry visit.
2	2022-23	ECE/3rd	KEC-401	Communication Engineering	Dr. Setu Garg	Syllabus should include some designing concept of FM transmitter and receiver concepts in depth in the subject principle of communication.	Video has been identified based on designing of FM Transmitter and Receiver and shown to students, Also talked to some industry experts for expert talk and industry visit.
3	2022-23	ECE/2nd	KOE-035	Data Structure & Algorithms	Mr. Aditya Dayal Tyagi	C/C++ language course should be added as values added course for data structure.	In Data Structure subject's classes, first 10 days C language classes have been conducted.
4	2022-23	ECE/2nd	KEC - 403	Signal & System	Mr. Navneet Kumar	More numerical problems for practice to be well familiar with concept of different transforms and systems in signal and system.	A separate assignment based on only numerical has been prepared and given to students for practice.

Department of
Electronics & Communication Engineering
Greater Noida

Action Taken Report on Alumni Feedback Form

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Teaching Learning process followed by the department/Institute	Teaching should be industry oriented	MoU has been signed with several organisations for internship/Training/Expert Talk/Workshop and with other are in process
2	Laboratory Facility within the department	Lab should be equipped with some extra no of equipments	List of required equipment has been sent to management for procurement
3	Support from non teaching staff	Non teaching staff should help stuidents in other activities	Non teaching staff has been told to support/help students in all activities as needed

Faculty Coordinator



HOD



Head of Department
Electronics & Communication Engineering
I.T.S. Engineering College, Greater Noida

Action Taken Report on Employer Feedback			Session: 2022-23
S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Planning and organisation skills	1. Activities related to planning and organisational skills should be conducted.	1. Activities related to planning and organisational skills were conducted and case-based learning methods was introduced for inculcating these skills.
2	Using technology and workplace equipments	1. Guest lecturers should be planned. 2. Workshops on contemporary technologies should be conducted.	1. Guest industry speakers having expertise and knowledge about latest technological trends were called for special lectures. 2. Workshops in areas such as MS Office and Advanced Excel.
3	Knowledge Adequacy	1. Knowledge enhancing activities should be increased. 2. Newspaper discussion should be encouraged in library period.	1. Knowledge enhancing activities, such as business quiz and group discussion, were conducted. 2. Daily newspaper analysis session was conducted in library period in the morning.

Faculty Coordinator

HOD

Head of Department
Electronics & Communication Engineering
I.T.S. Engineering College, Greater Noida

Action Taken Report on Curriculum (Student Feedback)

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Course Content is followed by reference material	1. Notes/handouts/ppt/videos to give students as reference material for study.	1. Faculty members are advised to give Notes/handouts/ppt/videos to give students as reference material for study.
2	Industry Oriented Syllabus	1. Gaps should be identified in curriculum for to make it industry oriented.	1. Subject like Cyber Security and Python has been included in the curriculum. Also Value added course like IoT and NI Lab is being conducted.

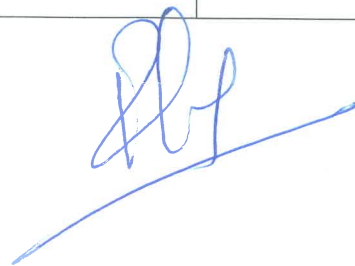



Faculty Coordinator



HOD
Head of Department
Electronics & Communication Engineering
I.T.S. Engineering College, Greater Noida

Action Taken Report on Industry Expert			Session: 2022-23
S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Industry oriented curriculum	More tie-ups with industry	MoU has been signed with some industry for internship/Training/Expert Talk/Workshop and with other are in process
3	Training on Niche technologies	Sessions on niche technologies need to be planned	Workshops/Training/Expert talk/Industry visits has been conducted
5	Designing of Transformer	In PCB Lab Transformer Design Practical Should be done	In PCB lab Transformer design practical has been conducted as usual
6	No Basic computer skills	Basic Computer skills classes should be done with association with CS Department	In project session computer classes has been conducted
7	Soft-skill and PDP classes	Sessions on soft skills need to be conducted	Sessions on soft skills has been conducted
8	Communication/Presentation skill classes	More such sessions need to be conducted	Communication classes are being conducted in first year. Extra session on presentation skills has been taken by the faculty for the final year students.
9	Electronics Circuit design Software	In electronics lab simulation software must be included	Tina-Ti Software is included for circuit designing and simulation

Head of Department
Electronics & Communication Engineering
I.T.S. Engineering College, Greater Noida

Department of Civil Engineering

MOM & Action Taken Report on Curriculum Feedback

2022-23

Department of Civil Engineering

Ref No.: ITS/CED/ODD/001/2022-23

Date: 28/07/2022

Notice

This is to inform you all that there will be a departmental meeting held on 1/08/2022 at 02:00 P.M. in Department common room within the order to discuss the syllabus imparted by the Dr. A.P.J. Abdul Kalam Technical University from this session, i.e., 2022-2023

You all are required to go through previous syllabus and new referred syllabus in order to identify any gap as per GATE Syllabus or Industry Requirement, if any then will be discussed in meeting.

Dr. Sanjay Yadav
(HOD CED)

H.O.D
Dept. of Civil Engineering
I.T.S Engineering College
Greater Noida

CC to:

- 1) Director Office, ITS Engineering College, Greater Noida.
- 2) Dean Academics, ITS Engineering College, Greater Noida.
- 3) Dean Students Welfare, ITS Engineering College, Greater Noida.
- 4) All Department HOD's
- 5) Faculty of Civil Engineering Department.

Department of Civil Engineering

Minutes of Meeting (MOM)

Subject : To discuss the new syllabus curriculum proposed by the university for 2022-23
Members : Director,
Dean Student Welfare,
Civil engineering Faculty.
Venue : Department Common Room.
Date : 1/08/2022
Time : 02:00 P.M.

Present Members:

- 1) Dr. Sanjay Yadav : HOD CED
- 2) Mr. Praveen Kumar Yadav : Assistant Professor
- 3) Mrs. Niharika Shukla : Assistant Professor
- 4) Mr. Aungkar Bhagat : Assistant Professor
- 5) Mr. Sameer Kumar Singh : Assistant Professor

Summary of Meetings:

- 1) There are certain lecture subjects whose gap identification as per any Engineering Exam Syllabus or Industrial Perspective view are identified.
- 2) Lab syllabus is same for all practical codes.
- 3) Various Subjects are allotted to another department as per their requirement.
- 4) The students will be allowed to choose amongst various open elective subjects and departmental elective subjects as per their area of interest.
- 5) At least one Industrial Visit, Guest Lecture and workshop needed to be planned for the students.
- 6) For Better understanding of software, extra lectures to be allocated for training purpose.
- 7) For better understanding of Aptitude and communication skills, extra lecture to be allotted.

The Gap identification and proposed action taken are given in next attached Sheet.



Dr. Sanjay Yadav
(HOD CED)
ITS ENGG, Gr. Noida

H.O.D
Dept. of Civil Engineering
I.T.S Engineering College
Greater Noida

DEPARTMENT OF CIVIL ENGINEERING

Action Taken Report on Curriculum Feedback

(2022-2023)

Introduction: The Feedback System in an institution plays a significant role in improving the effectiveness of any Teaching-Learning-Evaluation process and development of an Institution as a whole. With this objective in mind, the institution has been, over the years, working on effective Feedback System by obtaining Feedback from its major stakeholders:

1. Alumni
2. Employer
3. Student
4. Faculty

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2. Distribute/Collect: The form (Google Link) is distributed to different stakeholders. The data thus collected is analysed and important suggestions are noted.


3. Action Initiated: The analysis report and the suggestions are discussed with the respective departments and faculty members are instructed to take appropriate Action.

4. Preparation of ATR: The recommendations implemented are noted in the form of Action Taken Report.

Faculty Feedback - 2022-23

SR. NO	SESSION	BANCH / YEAR	SUBJECT CODE	SUBJECT NAME	NAME OF FACULTY	GAP IDENTIFIED IF ANY (AS PER GATE SYLLABUS OR INDUSTRY REQUIREMENT)	PROPOSED ACTION TAKEN / COVERAGE BEYOND SYLLABUS
1	2022-23	CE / 2ND	KCE302	Surveying and Geomatics	AUNGKAR BHAGAT	More exposure to GIS part is required.	Students are encouraged to take GIS and Remote Sensing as elective in 3 rd year.
2	2022-23	CE / 2ND	KCE351	Building Planning & Drawing Lab	SAMEER KUMAR SINGH	Prerequisite knowledge of CAD is required.	CAD training is introduced in 2 nd year.
3	2022-23	CE / 2ND	KCE352	Surveying and Geomatics Lab	AUNGKAR BHAGAT	Exposure to Industry application is required	Industrial Visit is to be planned.
4	2022-23	CE / 2ND	KCE354	Mini Project or Internship Assement	SAMEER KUMAR SINGH	Exposure to research is required.	Latest technologies and equipment are allocated as topics for Mini project.
5	2022-23	CE / 2ND	KCE401	Materials, Testing & Construction Practices	AUNGKAR BHAGAT	Exposure to Industry application is required.	Industrial Visit is to be planned.
6	2022-23	CE / 2ND	KCE402	Introduction to Solid Mechanics	PRAVEEN YADAV	More focus on problem solving is required.	More focus on numericals in lectures and technical session.

7	2022-23	CE / 3RD	KCE 501	Geotechnical Engineering	AUNGKAR BHAGAT	More focus on problem solving is required.	More focus on numericals in lectures and technical session.
8	2022-23	CE / 3RD	KCE 051	Concrete Technology	SAMEER KUMAR SINGH	Exposure to Industry application is required	Guest lecture and Industrial Visit is to be planned.
9	2022-23	CE / 3RD	KCE-058	GIS and Advance Remote Sensing	AUNGKAR BHAGAT	Exposure to GIS software is required.	Students are encouraged to take MOOCs according to this subject.
10	2022-23	CE / 3RD	KCE-554	Mini Project or Internship Assessment*	PRAVEEN YADAV	Exposure to research is required.	Latest technologies and equipment are allocated as topics for Mini project.



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Action Taken Report on Alumni Feedback Form

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Contribution of project undertaken in your skill enhancement and professional career	Project topics that are more industry oriented should be included in curriculum	Project topics which are related to softwares like STAADPro and GIS were introduced.
2	Subjects on social cause such as Human Values and Professional Ethics	Human values subject should be taught by senior and experienced faculties	Human values were taught by teachers who have done courses on Human values.
3	Placement efforts	More construction related Industries should come towards placement.	CRC department was notified to ensure more placements in Core Industries.
4	how do you rate your Alumni Network	More elaborate Alumni Network should be established so that students could benefit from it.	Alumni network is created through ALMASHines platform.
5	how do you rate the courses in relation to your current job?	More courses related to Industry exposure should be introduced in curriculum.	More Industry relevant courses were taken up as department elective.


Faculty Coordinator


HOD Signature
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Dept. of Civil Engineering
I.T.S Engineering College
Greater Noida

Action Taken Report on Employer Feedback

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Communication Skills	1. Communication skills should be improved among students.	Soft skills sessions were arranged for improving oral & written communication skills.
2	Adjustment to work culture.	1. Activities that are related to team work and coordination should be conducted. 2. Students should have Industry exposure to know about work culture.	1. Activity session related team building activities were conducted on a regular basis. 2. Students were encouraged to undergo Industrial training on Multi-National Corporations.
3	Ability to take Initiatives	1. Projects related to complex real-life situations should be promoted 2. Activities focusing on problem-solving skills should be conducted.	1. Project topics of more complex and real-life problems was taken up. 2. Activities based on problem-solving skills were planned and executed during activity sessions.
4	Using technology and workplace equipment	Students should learn more about recent technologies that are used in Industry.	1. More recent equipment are taught in Lab Subjects. 2. Industrial visits were organised to raise awareness on recent technologies.
5	Self-Motivated and take an appropriate level of responsibility	Students should be self motivated and have a sense of responsibility	Project Management and Entrepreneurship subject was introduced in curriculum for motivation of students.


Faculty Coordinator


HOD Signature


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Dept. of Civil Engineering
I.T.S Engineering College
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Action Taken Report on Student Curriculum/Feedback

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Syllabus has good balance between theory and application	1. Syllabus should have lab subjects related to theory subjects. 2. Students should be encouraged to take up projects on theory subjects. 3. Industrial visits should be done in every semester so that students should be able to link theory and application.	1. Faculties were encouraged to perform experiments synced to theory topics so that students can relate theory and application. 2. More Industry visits were organised.
2	Syllabus is Industry Oriented	1. Syllabus should include subjects that include recent technologies . 2. Departmental elective subjects that are more industry oriented should be included in syllabus.	1. Value added course on softwares are included in curriculum. 2. Departmental Electives such as GIS and Concrete Technology were encouraged.


Faculty Coordinator


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Action Taken Report on Industry Expert

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Projects should use latest technologies.	1. Students should be encouraged to take up projects with more Industrial application.	1. Faculties were encouraged to take up projects related to latest technologies. 2. Projects using equipment like CBR and Triaxial test were taken up.
2	Focus on software Training	1. Students should learn about latest software used in Industry. 2. Students should be encouraged to take up projects based on software.	1. value added courses related to software were introduced in curriculum. 2. Final year students were encouraged to take up projects related to software like STAADPro and GIS
3	Subjects with more Industrial application	1. Subjects should be there in curriculum which have more industrial application. 2. Practical should be performed using latest equipment.	1. Subjects like GIS and Concrete Technology lab were introduced. 2. Experiments related to latest equipment such as Rebound Hammer and Total Station were performed.


Faculty Coordinator


HOD Signature

HOD
Dept. of Civil Engineering
I.T.S Engineering College
Greater Noida

Department of Mechanical Engineering

MOM & Action Taken Report on Curriculum Feedback

2022-23

Department of Mechanical Engineering

Ref No.: ITS/MED/ODD/001/2022-2023

Date: 18/07/2022

Notice

This is to inform you all that there will be a departmental meeting held on 25/07/2022 at 1:00 P.M. in Department common room within the order to discuss the syllabus imparted by the Dr. A.P.J. Abdul Kalam Technical University for this session , i.e., 2022-2023

You all are required to go through previous syllabus and new referred syllabus in order to identify any gap as per GATE Syllabus or Industry Requirement, if any then will be discussed in meeting.



Dr. Sanjay Yadav
(HOD MED)

Head of Department
MECHANICAL ENGINEERING

CC to:

- 1) Director Office, ITS Engineering College, Greater Noida.
- 2) Dean Academics, ITS Engineering College, Greater Noida.
- 3) Dean Students Welfare, ITS Engineering College, Greater Noida.
- 4) All Department HOD's
- 5) Faculty of Mechanical Engineering Department.

Department of Mechanical Engineering

Minutes of Meeting (MOM)

Subject : To discuss the syllabus curriculum of the university for 2022-23
Members : Director,
Dean Student Welfare,
Dean Academics,
Mechanical Engineering Faculty.
Venue : Department Common Room.
Date : 25/07/2022
Time : 1:00 P.M.

Present Members:

- 1) Dr. Sanjay Yadav : HOD MED
- 2) Mr. Rohan Srivastava : Assistant Professor
- 3) Ms. Neha Gupta : Assistant Professor
- 4) Mr. Bhupesh Ojha : Assistant Professor
- 5) Mr. Brijesh Kumar : Assistant Professor
- 6) Mr. Chetan Dixit : Assistant Professor
- 7) Dr. Harsh Gupta : Assistant Professor
- 8) Mr. Manvendra Yadav : Assistant Professor

Summary of Meetings:

- 1) There are certain lecture subjects whose gap identification as per any Engineering Exam Syllabus or Industrial Perspective view is identified.
- 2) Lab syllabus is same for all practical codes.
- 3) Various Subjects are allotted to other department as per their requirement.
- 4) The students will be allowed to choose amongst various open elective subjects and departmental elective subjects as per their area of interest.
- 5) At least one Industrial Visit, Guest Lecture and workshop needed to be planned for the students.
- 6) For Better understanding of software, extra lectures to be allocated for training purpose.
- 7) For better understanding of Aptitude and communication skills, extra lecture to be allotted.

The Gap identification and proposed action taken are given in next attached Sheet.



Dr. Sanjay Yadav
(HOD MED)
ITS ENGG, Gr. Noida

Head of Department
MECHANICAL ENGINEERING

Faculty Feedback - 2022-23

SR. NO	SESSION	BANCH / YEAR	SUBJECT CODE	SUBJECT NAME	NAME OF FACULTY	GAP IDENTIFIED IF ANY (AS PER GATE SYLLABUS OR INDUSTRY REQUIREMENT)	PROPOSED ACTION TAKEN / COVERAGE BEYOND SYLLABUS
1	2022-23	ME / 2ND	KME302	Fluid Mechanics & Fluid Machines	Dr. Harsh Gupta	Does not cover pressure on plane and curved surfaces, centre of pressure, buoyancy, stability of immersed and floating bodies.	These concepts will be covered in regular classroom lectures.
2	2022-23	ME / 3RD	KME 502	Strength of Material	Dr. Sanjay Yadav	Variational and complex variable method.	Taken in the class.
3	2022-23	ME / 3RD	KME 503	Industrial Engineering	Ms. Neha Gupta	Facility location and plant layout are difficult to understand by theory.	Explained through online videos and visits.
4	2022-23	ME / 3RD	KME 051	Computer Integrated Manufacturing	Mr. Manvendra Yadav	3D transformations are given in general way.	AutoCAD classes running to overcome this.
5	2022-23	ME / 3RD	KME054	I C Engine Fuel and Lubrication	Mr. Bhupesh Ojha	Recent trends in automobiles are not added	Industrial visit of any automotive company

(Signature)
Head of Department
MECHANICAL ENGINEERING

Action Taken Report on Alumni Feedback Form

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Project mentoring by supervisor	Extra lecture should be added in time table for better supervision and guidance during the project works.	Implemented in time table and also on working Saturday.
2	Rate the teaching learning process followed by the department/institute.	Students asked for tutorial classes in the case of numerical and practical subjects. 2. More lab hours should be added.	Tutorial session were added in the time table and also on weekends if required. Students were also allowed to use the labs on Saturdays.
3	Support from non teaching staff	They were asked to smoothen the marksheet/bonafide certificate collection processes.	Time slots of rear office had fixed for different classes.
4	Core branch subjects	Students were looking for more specializations.	Thermal, Machine Design, Manufacturing Sc. and NCER specialization were also offered.
5	How do you rate ITS as a bridge between you and your goals?	Students asked for training sessions for trending skillsets.	Workshop has been arranged.




(HOD, MED)

Head of Department
MECHANICAL ENGINEERING

Action Taken Report on Employer Feedback

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Adjustments to work culture	<ol style="list-style-type: none"> 1. Workshops and activities related to workplace etiquettes should be planned. 2. Minimum 1 insutrial visit should be planned in each semester. 3. PDP sessions should be planned regularly for students. 	<ol style="list-style-type: none"> 1. Workshops on industrial/ company etiquettes were conducted regularly. 2. At least one industrial visit in each semester was conducted. 3. One PDP session per week was included in time table. Moreover, extra PDP sessions were conducted on Saturdays.
2	Ability to take initiatives	<ol style="list-style-type: none"> 1. Student involvement in departmental activities should be encouraged. 2. Subject coordinators should be appointed for various subjects. 3. Student coordinators for diifferent activities shall be appointed for enhancing involvement of students. 	<ol style="list-style-type: none"> 1. HoD was informed. Student coordinators were appointed for departmental activities, placement activities, cultural activities etc. 2. Subject-wise coordinators are appointed by respective subject teachers.
3	Planning and organisational skills	<ol style="list-style-type: none"> 1. Activities related to planning and organisational skills should be conducted. 	<ol style="list-style-type: none"> 1. Activities related to planning and oragnisational skills were conducted and case- study based learning methods were introduced for inculcating these skills.



(HOD, MED)

Head of Department
MECHANICAL ENGINEERING

Action Taken Report on Student Curriculum Feedback

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	The syllabus has made the student interested in the subject area.	<ol style="list-style-type: none"> 1. Syllabus should be revised regularly and it should be based on industry-oriented topics. 2. Areas of interest of the students should be identified. 3. Guest lectures and workshops should be conducted as per the identified areas. 	<ol style="list-style-type: none"> 1. Syllabus cannot be changed as it is set by the university. 2. Departmental head was informed and faculty members were asked to identify interest areas through discussions with students. 3. Based on the gaps identified by faculty members, guest lectures and workshops should be conducted.
2	Applicability (Applicable in the real life)	<ol style="list-style-type: none"> 1. More practical oriented workshops should be conducted. 2. Industry exposure should be increased. 3. Internship projects should be conducted with proper guidance from faculty. 4. More experts should be called from the industry to share real life experiences. 	<ol style="list-style-type: none"> 1. HoD was informed. More workshops, expert lectures and industry visits were arranged. 2. Faculty supervisors were appointed for close monitoring of summer internship projects of students.


(HOD, MED)
 Head of Department
 MECHANICAL ENGINEERING

Action Taken Report on Industry Expert		Session: 2022-23	
S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Basic science & engineering basic Knowledge	1. Knowledge enhancing activities should be increased. 2. Engineering basic topics discussion should be encouraged in free period.	1. Knowledge enhancing activities, such as core subjects quiz and group discussion, were conducted. 2. Frequent topics session were conducted in free/library period.
2	Inclination towards identify/ analyze real life engineering problems.	1. Student involvement in project activities should be encouraged. 2. Subject coordinators should be appointed for various subjects. 3. Student coordinators for diifferent activities shall be appointed for enhancing involvement of students.	1. Activities related to identify/ analyze real life engineering problems were conducted and case- study based learning methods were introduced for inculcating these skills. 2. Subject-wise real life engineering problems are identified by respective subject teachers.
3	Recent software /technologies	1. Activities related to learning to Recent software /technologies should be conducted.	1. Auto-CAD & SMC's regular were conducted and case- study based learning methods were introduced.
4	New technology introduction in syllabus	1. Guest lectures should be planned. 2. Workshops on modern/contemporary technologies should be conducted.	1. Guest industry experts/speakers having expertise and knowledge about latest technological trends were called for special lectures. 2. Workshops in areas such as AutoCAD and manufacturing processes were conducted.



Faculty Coordinator



HOD Signature

Head of Department
MECHANICAL ENGINEERING



I.T.S Engineering College

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Department of Master of Business Administration

MOM & Action Taken Report on Curriculum Feedback

2022-23

**I.T.S ENGINEERING COLLEGE
GREATER NOIDA
(A NAAC Accredited Engineering College)**

Department of MBA

Ref No.: ITS/MBA/001/2022-23

Date: 23/08/2022

Notice

This is to inform you all that there will be a departmental meeting to be held on 25/08/2022 at 03:00 P.M. in HOD Cabin Room No. 305 within the order to discuss the feedback on curriculum given by concerned faculty members.

You all are required to go through previous syllabus and new referred syllabus in order to identify any gap as per AKTU Syllabus or Industry Requirement, if any then will be discussed in meeting.


Mr. Sachin Sinha
(HOD MBA)


HOD - MBA
ITS Engineering College

CC to:

- 1) Director Office, ITS Engineering College, Greater Noida.
- 2) Dean Academics, ITS Engineering College, Greater Noida.
- 3) Dean Students Welfare, ITS Engineering College, Greater Noida.
- 4) All Department HOD's
- 5) Faculty of MBA Department.

Department of MBA

MINUTES OF MEETING

Meeting Date: 25/08/2022

Meeting Venue: MBA HOD CABIN

Meeting Time: 03:00 pm

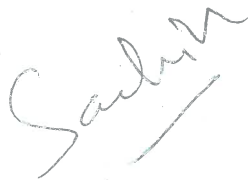
Departmental faculty meeting held with all the concerned faculty members who teach in of MBA Department to discuss the feedback on curriculum suggested by AKTU from session 2022-23.

The following points were discussed in the meeting:

- There are certain theory subjects whose gaps are identified as per competitive exam and as per the industry need.
- Various Subjects are allotted to other department as per their requirement.
- The students will be allowed to choose amongst various open elective subjects and departmental elective subjects as per their area of interest.
- At least one Industrial Visit, Guest Lecture and workshop needed to be planned for the students.
- Hands on workshop/training on latest technology to be conducted.
- Motivate students to work on some good projects.
- The projects will be done by the final year students should be of high quality.
- IT/Soft-skills Training should be conducted for final year for better placement.

The gap identification and proposed action taken are given in next attached Sheet.


HOD - MBA
ITS Engineering College



Members Present

Mr. Sachin Sinha – Acting HOD – MBA

Ms. Sana Vakeel – A.P. - MBA

Mr. Pratik Dwivedi – A.P -MBA

Ms. Rashmi Kaushik – A.P -MBA

DEPARTMENT OF MBA

Action Taken Report on Curriculum Feedback (2022-2023)

Introduction: The Feedback System in an institution plays a significant role in improving the effectiveness of any Teaching-Learning-Evaluation process and development of an Institution as a whole. With this objective in mind, the institution has been, over the years, working on effective Feedback System by obtaining Feedback from its major stakeholders:

1. Alumni
2. Employer
3. Student
4. Faculty

Feedback Process: Obtaining the feedback from stakeholders, is a continuous process which involves the following phases;

1.Design Forms: Designing the forms in a manner to capture the data relevant to Feedback Analysis, is one of the first and most important steps in the process. This step is a re-occurring process, which includes revising the Feedback forms from time and again, so as to accommodate the changing needs of the Teaching-Learning and Evaluation Process. In the past few years, the forms have undergone many changes in the type and number of questions for the same reason. And in the years to come the design of form will undergo further changes.

2.Distribute/Collect: The form (Google Link) is distributed to different stakeholders. The data thus collected is analysed and important suggestions are noted.

3.Action Initiated: The analysis report and the suggestions are discussed with the respective departments and faculty members are instructed to take appropriate Action

4.Preparation of ATR: The recommendations implemented are noted in the form of Action Taken Report.


HOD - MBA
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(HOD, MBA)

Table 4: Faculty Feedback & ATR- 2022-23

Sr. No	Syllabus Issue Session	Branch/Year	Subject Code	Subject Name	Faculty	Gap Identified if any (As per GATE Syllabus or Industry requirements)	Action Taken/Suggested
1	2022-23	MBA/2nd	KMBN 301	Strategic Management	Mr. Pratik Dwivedi	In this subject case studies may be included to make it more effective.	Case studies to be given to students as per the requirement of topic in classroom session.
2	2022-23	MBA/2nd	KMBNI B02	Export Import Documentat ion	Ms. Sana Vakeel	In this subject, hands-on training through workshops shall be given to students.	Workshops to be planned for students to impart knowledge about documentation procedures.
3	2022-23	MBA/1st	KMBN 203	Business Research Methods	Ms.Sana Vakeel	In this subject, statistical analysis tools, such as SPSS and R shall be included.	In this subject, statistical analysis tools, such as SPSS and R shall be included.
4	2022-23	MBA/1st	KMBN 101	Management Concepts & Organisational Behaviour	Dr.Rakesh Garg	In this subject case studies may be included to make it more effective.	Case studies to be given to students as per the requirement of topic in classroom session.


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Action Taken Report.

Table-1: Action Taken Report on Alumni Feedback Form

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Managerial subjects (10)	All subjects and syllabus are designed by university with the managerial perspective.	No action is required.
2	How do you rate ITS as a bridge between you and your goals?(19)	Students asked for training sessions for trending skillsets.	Workshop has been arranged.
3	Subject on social cause such as human values and professional ethics. (11)	This was a core paper added by the university in the course curriculum	We organized a workshop on human values and ethics also.
4	Support from non teaching staff (6)	They were asked to smoothen the marksheet/bonafide certificate collection processes.	Time slots of rear office had fixed



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(HOD, MBA)

Table-2: Action Taken Report on Employer Feedback

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Communication Skills	1. Communication skills should be improved among students.	HoD was informed. Soft skills sessions were arranged for improving oral & written communication skills.
2	Team Work	1. Activities that are related to team work and coordination should be conducted. 2. Group assignments and presentations shall be given to students to improve team work skills.	1. Activity session related team building activities were conducted on a regular basis. 2. Teachers were instructed to give group assignments, presentation and projects for inculcating team building skills.
3	Problem Analysis Skills	1. Case-based learning should be promoted to help students in gaining analytical skills for problem solving. 2. Activities focusing on problem-solving skills should be conducted.	1. HoD was informed. Faculty members were advised to conduct 1 case study analysis per week in their respective subjects. 2. Activities based on problem-solving skills were planned and executed during activity sessions.



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(HOD, MBA)

Table-3: Action Taken Report on Student Curriculum/Feedback

Session: 2022-23

S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	The syllabus is less suitable for the course.	<ol style="list-style-type: none"> 1. Syllabus should be revised every five years by the university. 2. Gaps should be identified in university syllabus. 3. More value-added courses or expert talks should be conducted as per the identified gaps. 	<ol style="list-style-type: none"> 1. Syllabus cannot be changed as it is set by the university. 2. Departmental head was informed and faculty member were asked to identify gaps in syllabus. 3. Based on the gaps identified by faculty members, value-added courses were developed and conducted.
2	Helps going for higher studies	<ol style="list-style-type: none"> 1. Special sessions should be arranged to make students aware about further higher education opportunities available for them. 2. Students should be provided training to prepare for competitive exams for higher studies. 	<ol style="list-style-type: none"> 1. More sessions were arranged on career prospects and opportunities in higher studies. 2. Trainers for preparation of competitive entrance exams such as UGC-NET were arranged for the students.


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ITS Engineering College


(HOD, MBA)

Table 5: Action Taken Report on Industry Expert			Session: 2022-23
S.No.	Weak Areas identified	Response/Feedback/Suggestions	Action taken
1	Project Management	Training on Project management tools should be given.	Project management workshop to be planned for students.
1	Marketing Tools	Training on contemporary marketing tools, such as digital marketing shall be given to students.	Digital Marketing workshops to be planned for students.
2	Analytical Software	Training on analytical tools such as Advanced MS-Excel should be given.	Advanced MS-Excel training to be given as value-added course.
3	Problem Solving Skills	Problem solving ability of students should be honed.	More case studies should be taught in classrooms.


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(HOD, MBA)